



Eastern Oregon Border Board

Strengthening Our Region's Economic Future

Eastern Oregon Border Economic Development Board (EOBEDB)

Border Fund Grant Application

Note: Completion of this form does not guarantee funding. The Board Coordinator may provide comments and suggestions for further project development. For further information about the programs, please contact the Eastern Oregon Border Economic Development Board at eoborderboard@gmail.com.

Applicant

Organization/Individual

Organization Type

Street Address

Mailing Address

Office Phone

Web URL

Project Contact

Name

Title

Phone

Email

Phone (Cell)

Project Information

Project Name

Project Location (physical address / attach map)

Applications will be scored based on the proposed project meeting some or all of the priorities of the Border Fund program. Applications should clearly reflect or document how some or all of the priorities will be met. Scoring of program priorities will be as follows:

- Enhance prosperity in the Border Region. 10 points maximum
- Improve the Border Region's property tax base. 10 points maximum
- Improve the Border Region's competitiveness with Idaho. 10 points maximum
- Increase workforce availability and skills in the Border Region. 10 points maximum
- Improve the image of the Border Region. 10 points maximum

Fund Applying For:

Ready Workforce Mobilization Grant (maximum of \$100,000)

Application Deadline: September 30

Education and Workforce Training Grant (maximum of \$200,000)

Application Deadline: March 31

Community Improvement Planning Grant (maximum of \$200,000 all projects per entity) Application Deadline: March 31

Scott Fairley Memorial Edge Grant (maximum of \$25,000)

Application Deadline: March 31

Estimated Funding Request

Funding Sources	Amount	Extended Information	
Funding Request from EOBEDB			
Funds from Applicant		Not Budgeted	Budgeted
Other Funds - Pending			
Other Funds – Committed		Provide term(s):	
Estimated Total Project Cost			

Project Budget

List individual project budget line items with requested budgeted amounts by EOBEDB and non-EOBEDB funding sources. **Change budget column labels to identify the specific requested EOBEDB funding sources.** Non-EOBEDB sources are those funds other than those requested from the EOBEDB. "Other" budget line items may include, but is not limited to, voice/data/fiber, furniture, fixtures & equipment (FF&E), civil site work, etc.

Budget Line Item	EOBEDB Funds	Non-EOBEDB Funds	Total
Totals			

Details of Non-EOBEDB Funds

Source of Non-EOBEDB Funds	Amount	Status:	Dates: Required Funds will be Committed and Available
Totals			

Applicants will be scored for providing leverage/match funds in accordance to the table below. For the Education and Workforce Training Grant, match is required. Documentation must be provided showing funds needed to complete the project are available and committed. Maximum points = 20

Match:

Percent Match Funds in the Project	Maximum Possible Points
51 – 100%	20 points
26–50%	15 points
1–25%	10 points
0%	0 points

Project Description

Opportunity/Challenge

Describe the opportunity available to or challenge facing the applicant:

Proposal/Solution

Describe the proposed solution to the above opportunity/challenge including why EOBEDB funding is requested:

Detailed Project Description

Clearly describe the proposed project work to be accomplished:

Please attach any additional plans or photos to show scope of work.

Supplemental

Complete the following supplemental questions based on which Border Fund program you are applying for:

Ready Workforce Mobilization Grant

Grant will be used for:

Equipment Facility Upgrades Start-up costs Expansion Other

Please describe:

Grant match amount is provided in the funding request portion of the application? : Yes No

Please specify if not listed above:

Approximate number of ready workers that will be served by this grant:

Why are you approaching EOEDB for this funding? Are there other potential sources for this funding? If so, have those been exhausted?

If the grant you are applying for is subject to prevailing wage rates/BOLI, how will you comply with those requirements?

Education and Workforce Training Grant

Type of education service provider:

Grant will be used for: Programs Equipment Facility Upgrades

Please describe:

Grant match amount is provided in the funding request portion of the application (match is required for the Education and Workforce Training Grant)? Yes No

Please specify if not listed above:

Approximate number of students that will be served by this grant:

Approximate number of businesses that will be served by this grant:

Industry Letters of Support are attached to this application: Yes No How many?

Why are you approaching EOBEDB for this funding? Are there other potential sources for this funding? If so, have those been exhausted?

If the grant you are applying for is subject to prevailing wage rates/BOLI, how will you comply with those requirements?

Community Improvement Planning Grant

Describe the type of community improvement planning project:

What will be done with the plan once it is completed?

Are there other funding opportunities available from another source for this plan?

Grant match amount (if any) is provided in the funding request portion of the application? : Yes No
Please specify if not listed above:

Describe additional funds (if any) to be awarded upon the completion of the community improvement planning project:

If the grant you are applying for is subject to prevailing wage rates/BOLI, how will you comply with those requirements?

Scott Fairley Memorial Edge Grant

Describe how your project uses innovative and creative solutions to enhance economic vitality and opportunity within the Border Region:

Describe your experience and ability to account for and manage funds used to implement this project:

Grant match amount (if any) is provided in the funding request portion of the application?: Yes No

Please specify if not listed above:

Additional Checklist

Please present the following items, along with a completed program application form. The most recent financial statements should be within 90 days of submitting the application.

BUSINESS PROJECT

- **Historical and Interim Financials**
Balance sheet, income statement, cash flow statement, financial statement notes, tax returns for last 3 years (all signed & dated)
- **Tax Statement**
A copy of the most recent tax property tax statement (if applicable)
- **Project Plans**
Plot plan and/or drawings of proposed project, map of project site
- **Company Management**
Organization chart of company showing key positions and functions
- **Lender Commitments**
Commitment from lenders financing the project
- **Collateral and Appraisals**
Border Fund may require appraisals
- **Other**

Application Submission: Prospective grant requestor completes an application and submits it to the Eastern Oregon Border Board. Application materials must be complete, including all necessary attachments and required signatures of the applicant. A complete application will help expedite the processing time. To submit an Application please contact Lisa Reeser via e-mail at: eoborderboard@gmail.com for submission instructions or print and mail to: Eastern Oregon Border Economic Development Board, Attn: Lisa Reeser, PO Box 218, Ontario, Oregon 97914.

General Certification

I certify to the best of my knowledge all information, contained in this document and any attached supplements, is valid and accurate.

Signature

Date

Printed Name

Printed Title